Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
APO PRODUCTION UNIT, INC.

APO PRODUCTION UNIT, INC.

May 2, 2022
APO-RFQ-950218

REQUEST FOR QUOTATION

Name of Company :
Address :
Business Permit # :
TIN :
Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than May 5, 2022.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph

MERLA D. ESCOBAR
Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE			Compliance with Annex "A"		DELIVERY DATE
	QTY	Unit	Total	YES	NO	
Services for the Renovation (Including Labor and Materials) of APO Production Unit, Inc. (CEBU OFFICE BRANCH)* See Annex "A" for Details	1 Lot			[ ]	[ ]	

*Contractor shall visit the site before submission of price quotation. For security and safety reasons Interested agency is required to request and submit required information for the issuance of inspection appointment to the Purchasing Dept. contact no. 8282 5309 local 210.

Signature over Printed Name
Contact No.

- Approved Budget shall be PhP 75,245.00 inclusive of V.A.T.
- Additional document of Omnibus Sworn Statement shall be submitted for the bid that complying the technical and financial requirements.
- Commencement of services shall be done immediately upon receipt of Purchase Order.
- Terms of Payment: Advance payment shall not exceed 15%of total contract amount; Progress billing on the 85% for work accomplished and payable within 30 days from submission of Sales Invoice.

Annex "**A**"
PR 950218

Location of Work

Unit 906, 9th Floor, Golden Peak Hotel and Suites Gorordo Ave., Cor. Escario Street, Cebu City

Project Scope

The contractor shall be required to provide all necessary materials to complete the office renovation services.

- Ceiling Works (Including Labor and Materials)

Materials needed for the Office Renovation

a. Wall Repainting (3 Coats)
b. Electrical Installation with 6 Pin light @2.0 and Tighten Wires (4 Outlet 2 Gang)
c. Hanging Open Shelves @3/4 modular (Laminated Marine Plywood)
d. Vinyl Installation

APO Production Unit, Inc.
(CEBU OFFICE BRANCH)